

**HANOVER FRIENDS CHURCH  
CONTINUING EDUCATION FUND REQUEST**

**Please fill in the necessary information:**

**Date:** \_\_\_\_\_

- 1. Name of applicant** \_\_\_\_\_
- 2. Applicant's present address** \_\_\_\_\_  
\_\_\_\_\_
- 3. Father's full name** \_\_\_\_\_
- 4. Mother's full name** \_\_\_\_\_

**To provide an overview of the applicant's background, please provide the following information:**

- 1. I plan to make a career of:** \_\_\_\_\_
- 2. List all volunteer work, (including the year(s) you have participated in:**  
\_\_\_\_\_  
\_\_\_\_\_
- 3. List all activities you have participated in while you were attending high school (school, church, youth and community, and please give dates of participation.**  
\_\_\_\_\_  
\_\_\_\_\_
- 4. List any honors and awards you have received while in high school:**  
\_\_\_\_\_  
\_\_\_\_\_

*Please submit a copy of the confirmation letter from the college/university by August 1<sup>st</sup>.*

- 5. Name of college/university applicant plans to attend** \_\_\_\_\_
- 6. Explain briefly what plans you have for your life and attach to this request.**
- 7. What priority does God have in your future at this time?**  
\_\_\_\_\_  
\_\_\_\_\_

**Please feel free to use additional paper if you need more space.**

# Continuing Education Fund

08/2010

Committee Members: Youth Pastor, Coordinator of Youth, and Youth Sunday School Teacher.  
Responsibilities of the Committee:

1. To set and/or review periodically the criteria and guidelines of the fund and recommend any needed changes to the Council.
2. To implement and supervise an ongoing continuing education program as outlined in this document.
3. To manage financial areas, (a) determining how funds are obtained and (b) determining how many applicants will receive monies.
4. To oversee all monies, within the Continuing Education Fund. All monies, except those invested in the Endowment Fund, will be kept by the church treasurer.
5. To issue scholarship certificates to applicants with actual funds disbursed on or about August 15 of each year.

General Guidelines for the Scholarship Program:

1. All applications must be received no later than April 1 of the current year.
2. All applicants must meet the criteria as set by the Continuing Education Committee and approved by Council.
3. The Continuing Education Committee upon receiving and reviewing applications for the Continuing Education Fund, will forward to the administrative council those candidates for final approval.
4. The following criteria will be used by the Continuing Education Committee in determining the qualifications of the applicants; either the applicant or one of the applicant's parents or legal guardians must be a member of Hanover Friends Church or applicant must be a regular attendee, 75% for the past two years, of Sunday School, church or Youth meetings.
5. Scholarships will be announced by May 15 of the current year. A certificate will be given to each recipient, but actual funds will not be disbursed until on or about August 15 of that year.
6. The number of and amount of Continuing Education Fund monies will be determined by the Continuing Education Fund Committee and if necessary the council.
7. All information on the applications will be kept confidential and will only be viewed by the members of the Continuing Education Fund Committee.
8. These funds are for all full-time or part-time students on a one time basis.